



Northern Communities Credit Union  
 Duluth Branch  
 3311 West Arrowhead Road  
 Duluth MN, 55811

Date: \_\_\_\_\_

Northern Communities Credit Union provides equal employment opportunities to all employees and applicants for employment without regard to race, religion, color, sex (including pregnancy and gender identity), age, national origin, disability, sexual orientation, marital status, familial status, veteran status, genetic information, public assistance status, creed, membership or activity in a local commission, or membership in any other classification protected under local, state or federal law.

Last Name:	First Name:	Middle Name:
Address:	City:	State: Zip Code:
Telephone Number:	Mobile Number:	Email Address:

Type of employment you are seeking? Part Time <input type="checkbox"/> Full Time <input type="checkbox"/> Temporary <input type="checkbox"/>		
Are you currently employed? Yes <input type="checkbox"/> No <input type="checkbox"/>	If so, may we contact them? Yes <input type="checkbox"/> No <input type="checkbox"/>	Desired position?

Best time to contact you (can only contact during business hours)? AM <input type="checkbox"/> PM <input type="checkbox"/>	What is your salary requirement?
Have you ever been employed by us? If so, please list dates employed.	
When will you be available to begin work?	
Are you related to a Northern Communities Credit Union employee / board member? If so, Whom?	
If hired, can you furnish proof that you are eligible to work in the United States?	
How did you hear about our organization?	If referred by employee, whom?

I understand that receipt of this application by Northern Communities Credit Union does not guarantee a job interview or an offer of employment. If employed my employment is for no definite period of time and can be terminated at any time.



Education	Name and Address of School	Course Study	Years Completed	Did You Graduate?
High School				<input type="checkbox"/> <input type="checkbox"/>
Undergraduate College				<input type="checkbox"/> Yes <input type="checkbox"/> No
Graduate/ Professional				<input type="checkbox"/> Yes <input type="checkbox"/> No
Trade School				<input type="checkbox"/> Yes <input type="checkbox"/> No
Other (Specify)				<input type="checkbox"/> Yes <input type="checkbox"/> No

### Work Experience

Please provide employment for the past five years as completely as possible, starting with your present or most recent employer. Include summer employment, volunteer experience and any military service. For any unemployed or self-employed periods, show dates and locations.

Employer:	Dates Employed	Work Performed
Address:	From:	
Phone Number:	To:	
Job Title:	Hourly Salary	
Supervisor:	From:	
Reason for Leaving:	To:	

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Phone Number:	To:	
Job Title:	Hourly Salary	
Supervisor:	From:	
Reason for Leaving:	To:	
		May we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>

Please use this space to provide additional information which should be considered in evaluating qualifications for employment

I certify that the information I have provided in this application is true, complete, and accurate in all respects. I understand that if I misrepresent or deliberately leave out a fact in the application process, I may be disqualified from further employment consideration; or, if I am already employed, may be terminated from employment. If employed, I understand that the duration, hours, nature, compensation, and benefits of my employment may be changed and modified from time to time without limitation or condition.

I authorize investigation of all statements contained in this application, and understand that as part of the application process for employment at Northern Communities Credit Union, they and/or their agents will investigate my personal information. The investigation may include, but is not limited to, education, employment history, criminal history, and credit history. I understand that these records may be used to determine my eligibility for employment. I hereby release Northern Communities Credit Union and all educational institutions, employers, their employees, officers and agents, and personal references I have listed from any and all liability for all claims or damages of any kind in connection with the release of information about me to Northern Communities Credit Union. In concurrence to this authorization, and do hereby further agree to defend, indemnify and hold harmless Northern Communities Credit Union, education institutions, former and current employers, and personal references from and against any and all such actions, causes of actions, suits, losses, liabilities, damages and expenses (including attorney fees).

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

